

*Northern Illinois District
The Lutheran Church—Missouri Synod*

Convention Overture Template

Please use the indicated styles and follow the instructions below. All highlighted instructions can be deleted before submission.

To... [Enter Overture Title Here]

PREAMBLE (EITHER IN CLASSIC OR RATIONALE FORM)

Preamble

[An overture/resolution may offer a preamble before the actual rationale begins, either in *classic* or in *rationale* form.]

OPTION A: CLASSIC FORM

Add your content within the [bracketed areas], duplicating as necessary:

WHEREAS, [Enter first preamble clause; initial letter capitalized]; and

WHEREAS, [Enter another preamble clause (repeat as needed); initial letter capitalized]; and

The last preamble clause is specially terminated:

WHEREAS, [Enter final preamble clause; initial letter capitalized]; therefore be it

OPTION B: RATIONALE FORM

Replace the paragraph(s) and/or bulleted text below with your content:

Rationale

[Enter text in a paragraph format, explaining the rationale for the overture.]

[Enter another paragraph of rationale material here, as many as needed]

[If desired, you may also include bulleted rationale paragraphs, as below]

- Most people find bullets very persuasive.
 - Some people do not.
 - Please do not go beyond two levels or, if absolutely necessary, three.

[An inset version of the bulleted list is also available, if needed]

- [If necessary, you may also include outlined rationale paragraphs, as below]

[If necessary, you may also include outlined rationale paragraphs, as below]

1. Lorem ipsum dolor sit amet, consectetur adipiscing elit.
 - a. Maecenas porttitor congue massa.
 - i. Fusce posuere, magna sed pulvinar ultricies, purus lectus malesuada libero, sit amet commodo magna eros quis urna. Nunc viverra imperdiet enim.
2. Fusce est.

Therefore be it

MAIN BODY OF THE RESOLUTION (ALWAYS IN THE FOLLOWING FORM)

Add your content in the [bracketed areas] of the following resolved clauses, duplicating as necessary. See the special terminations on the second-last and last resolving clauses, below.

Resolved, That [Enter body of first resolving clause]; and be it further

Resolved, That [Enter body of another resolving clause (repeat as needed)]; and be it further

If bylaws are to be amended, show present and proposed wording as indicated in the following example (please cut and paste the text of the bylaws from the 2023 Handbook, "Today's Business Edition," available where you got this template):

Resolved, That Bylaw 3.1.6 be amended as follows:

PRESENT/PROPOSED WORDING

Reports and Overtures

3.1.6 The ~~principal business~~ foremost exertion of a convention of the Synod shall be the consideration of reports and overtures. Reports and overtures shall be submitted to the President of the Synod not later than 20 weeks prior to the opening date of the convention.

(a) No report or overture received subsequent to that date shall be accepted for convention consideration unless a committee consisting of the President, the First Vice-President, and the Secretary adjudge it to be a matter of overriding importance and urgency which is not adequately covered by documents already before the convention.

(b) Overtures and recommendations involving capital outlay or current expenditures shall be accompanied, to the extent feasible, by cost projections and the basis thereof.

and be it further

The second-last (if there are more than two resolving clauses total) and last resolving clauses are specially terminated:

Resolved, That [Enter body of second-last resolving clause]; and be it finally

Resolved, That [Enter body of final resolving clause].

Originator and signatures are used only for overtures.

Add originator and locale here

Signatures

[name and office of submitting entity officer #1]

[name and office of submitting entity officer #2]

Revised 2024-04-03